

A normal full-time study load at UH is 60 UH credits per semester (typically this equates to 4 modules). Whilst students may study between 45 and 75 UH credits per semester and still be considered 'full time', we advise taking 60 credits. Module choices are subject to availability, academic pre-requisites and timetabling.

Restrictions

Please note that **Education** and **Health** modules are restricted, and **Film and TV** modules have limited availability. Modules in the area of **Mass Communication** are offered on a 'first come, first served' basis.

- **Health** subjects that are prohibited include Nursing, Midwifery, Mental Health, Paramedic Sciences, Sport Therapy, Dietetics, Radiotherapy, Physiotherapy and Social Work.
- Places on modules of the **Film and TV** programme are extremely limited and we can only support applications from candidates who will spend the full academic year at UH and have practical experience of film making (camera work, editing & post production). Evidence of such experience needs to be included in the application.

Also take note of the following:

- Usually, undergraduate exchange students are **not** allowed to take Masters/Postgraduate level modules, these start with '7'. Please note, however, that Law students may take certain level 7 modules.
- Any modules with codes that contain 'CEP', 'FBS', 'FTC', 'FDA', 'FCO', 'FHH', 'FEN', 'IFS' or 'FHE' are modules taught at our franchised partners and not taught at UH, **do not** choose these. Also, do not choose modules that contain '(HIC)', these are also franchised modules.
- Modules beginning with AHP or NMH are **unavailable** to exchange students as they are professional/clinical-based degree programmes.

Assessment

Modules are assessed by coursework (for example in-class tests, essays, group work, presentations etc.), examination (centrally timetabled at the end of the semester) or a combination of the two. Examinations are held during the final week of Semester A and during the final three weeks of Semester B. Students are required to remain at UH to sit all examinations if they wish to gain credit for their studies at UH.

Referred (resit) examinations take place in June/July. Students who study at UH for semester A and B or for semester B only are expected to be at UH for this period, in case any referred examinations need to be sat.

Accommodation

Exchange students are advised to apply for university accommodation. Note that accommodation is only guaranteed for students studying at UH for an academic year, providing application deadlines are met. University accommodation for students studying for one semester is subject to availability.

All university accommodation is self catering and meal plans are not available.

On College Lane Campus students can choose between fully furnished traditional halls of residence with mainly single bedrooms and shared bathrooms/showers and newly built fully furnished *en suite* and shared bathroom accommodation and studios. At the de Havilland

Campus there are fully furnished single en suite bedrooms with shared kitchens. All rooms have network points or Wi-Fi.

Students can apply for accommodation online once they have received confirmation of their student ID number via the European and Study Abroad office at UH.

Full details of the accommodation options are included in the Accommodation Guide; this Guide can be downloaded from our website at:

www.herts.ac.uk/why-us/accommodation/home.cfm

Applications should be made through <https://www.residences.herts.ac.uk/>

Once students are offered a room on campus they will be required to pay a deposit to secure the room. Students will be asked to pay for their accommodation in full on arrival.

Student Registration

Student Registration happens in two stages.

The first stage is an online confirmation of personal details; this is called '**confirm a place**'.

The second stage takes place on campus during Orientation, students will be asked to provide the following documentation:

- Offer letter; and
- Passport

Modules are added manually to student records once registration is completed.

Timetables/schedules are only confirmed very close to the start of the semester; students will **not** receive a complete timetable before they arrive UH. Students can collate their personal timetable by accessing the module information on the study portal 'StudyNet' once student registration has taken place.

UK entry clearance

Important note:

The information below is correct as of 01 February 2018, but is subject to change at any time. For the most up-to-date information, visit the UK Government website:

<https://www.gov.uk/browse/visas-immigration/student-visas>

Follow the guide below to determine the type of entry clearance you need:

Your circumstances	Type of entry clearance needed
Wish to study in the UK for more than six months	Tier 4 (General) visa
Wish to undertake paid/unpaid work in the UK whilst studying	
Do not wish to stay in the UK for more than six months	Short-term study visa
Do not wish to undertake paid/unpaid work in the UK whilst studying	
Have a valid UK/EU passport (except BNO passport holders, who will require prior entry clearance)	No entry clearance required; show UK/EU passport on entry.

Tier 4 (General) visa

Full information and application guidance for this visa can be found on the UK Government website, here: <https://www.gov.uk/tier-4-general-visa>

Please also see the UH Tier 4 visa information pages at:

<http://www.herts.ac.uk/international/visas-and-immigration/applying-for-a-uk-visa/tier-4-uk-visa>

Short-term study visa

Your nationality and personal circumstances will determine how and when you should apply for this entry clearance. Please see: <https://www.gov.uk/study-visit-visa>

You can check whether you need a visa here <https://www.gov.uk/check-uk-visa>

- Visa nationals must apply in advance (fee payable)
- Non-visa nationals have the choice of applying at the border (no fee payable) or applying in advance (fee payable)
- Non-visa nationals to whom any of the following apply are strongly advised to apply in advance (fee payable):
 - you have any unspent criminal convictions in any country, including the UK;
 - you have previously been refused entry, deported or otherwise removed from the UK;
 - you have breached the terms of any previous entry to the UK (for example, by working illegally or staying here after your permission to stay expired);
 - you have previously applied for a visa and been refused; or
 - you have been warned by a UK official that you should obtain a visa before you travel to the UK.

Documentation provided by the University of Hertfordshire to support your entry clearance application:

- If you are applying for a Tier 4 (General) visa, you will need a CAS number.
- If you are entering as a short-term study visa, you will need an unconditional offer letter.

Your CAS number or unconditional offer letter will be provided when your application has been approved. Do not make an application for entry clearance until you receive the necessary documentation from the University of Hertfordshire, as your application will be refused.

IMPORTANT - ENGLISH LANGUAGE REQUIREMENTS FOR TIER 4 VISA APPLICATIONS

We now require incoming exchange students who come to the UK on a Tier 4 (General) visa and are nationals (based on passport) of non-majority English speaking countries* to take a Secure English Language Test (SELT) to show their level of English language proficiency in line with the UKBA requirements. Students will need to show that they have achieved a minimum of IELTS 5.5 in each of the elements (reading, writing, listening and speaking) or equivalent.

Details of SELTs can be found on the UKBA website: <https://www.gov.uk/government/publications/guidance-on-applying-for-uk-visa-approved-english-language-tests>