



Career Readiness Course

Providing a Platform for Active Reflection to Enhance Professional Development

Course Description

Developed with the National Association of Colleges and Employers (NACE) career readiness framework in mind, this course provides students with many resources to aid in their professional development. From participating in webinars about enhancing their LinkedIn presence, to tips and tricks for delivering an awesome elevator pitch, students can earn a digital badge/ micro-credential that can be posted on their LinkedIn profile.

Learning objectives

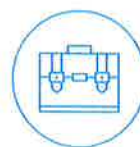
1. Articulate professional areas of strength and identify areas for growth.
2. Increase levels of confidence while navigating a professional setting.
3. Develop and improve upon both hard and soft transferable skills applicable to interests and goals.

Meeting Students on Their Terms

To capture the interest of GenZ students and a variety of learning styles, we included an array of assignments. Each competency has an average of 3-4 assignments for students to choose from including webinars, articles, interactive assignments, and on-site workshops and events.



NACE 8 CAREER READINESS COMPETENCIES



Career Management



Digital Technology



Leadership



Professionalism/
Work Ethic



Critical Thinking/
Problem Solving



Teamwork/
Collaboration



Oral/Written
Communications



Global/Intercultural
Fluency

PARTICIPANT TIMELINE

Pre-departure

Course enrollment, initial company research



Week 1

Placement Organization Report

SMART goals Worksheet



Week 2

Worksheet, Discover Your Strengths Webinar,
Conflict Resolution Scenarios



Week 3

Schedule the Mid-Placement Evaluation
Meeting with supervisor,
Culture Shock Video Reflection



Week 4

Mid-Placement Evaluation Supervisor Meeting

Attend the Professional Development Event,
Networking 101 Webinar



Week 5

Resume After Internship, The Interview



Week 6

Communicating Your Experience Workshop,
Elevator Pitch Video,



Week 7

Schedule the Final Evaluation Meeting,
Requesting a Letter of Reference



Week 8

Final Evaluation Supervisor Meeting

Creating a Strong LinkedIn Profile
Webinar & Quiz

Course Outline

Using our LMS, Schoology, we offer resources in the 8 NACE competencies including webinars, articles, interactive assignments, and on-site workshops and events.

- Participants can complete the course at their own pace, but are encouraged to tackle 1-2 assignments weekly.
- Career Advisors send out weekly themed check-in emails that tie into the eight NACE career competencies.
- On-site staff are also briefed on the course and lead two on-site workshops and a professional development events in conjunction with the course.
- The course launched in January 2019.
- Offered to all participants, regardless of whether they are seeking academic credit for their internship.

To earn the LinkedIn Digital Badge

- Students must complete 10 assignments of their choosing
- Students must complete at least one assignment in each of the 8 modules
- Students must complete all 3 mandatory assignments

Mandatory Assignments

- Placement Organization Report
- Mid-placement Supervisor Evaluation
- Final Supervisor Evaluation

Students have until 1 week after the end date of their internship to complete the 10 assignments and earn the LinkedIn badge. The course modules are graded on a pass/fail basis by the Career Advisor assigned to the internship site.

For more information

Visit us at
studiesabroad.com/experience/internships

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